

SWI GLOBAL REUNION MEETING

MAY 17,2009

ST. WILLIAM'S INSTITUTE

- >The Chairman, Eva P. Tadique called the meeting to order at exactly 9:30 AM
- >Invocation was lead by Sister Loyola
- >The chairman requested the secretary to do a roll call after which she was asked to read the minutes of the previous meeting (April 11,2009)
- >The secretary then read and asked the audience for correction if there are
- >Sister Loyola added the minutes of the meeting by mentioning Fr. Urmeneta and Fr. Costales to officiate the celebration since the above priests are alumni of SWI and were previously suggested during the last meeting
- > noted and carried
- > Mr. Arthur Soller suggested that hard copies of meetings should be distributed before every meeting so that everyone could read and see the minutes of previous meetings
 - Noted and carried
 - The minutes of previous meeting was moved for approval and seconded at exactly 9:45AM

BUSINESS ARISING FROM THE PREVIOUS MEETING

- > Mr. Cresencio Oandasan suggested that all elementary graduates of SWI should be included as alumni
- > Noted and approved by all coordinators
 - Ms. Ma. Luisa Salvador suggested that each batch coordinators should be provided with a Copy of the list of graduates in their batch/class for better coordination
- >noted and approved by all coordinators
- > There is a question from the coordinator of batch 2008 – 2009, whether batch 2010 will be Included in this global reunion
 - The chairman answered yes, since they shall have already graduated at that time and shall Have been fully inducted as SWI alumni

- Noted and approved by all coordinators
- NEW BUSINESS
 - 1. The Chairman reiterated that this committee in preparation of the global reunion 2010/2011 is under the umbrella of SWI alumni Association headed by Engr. Florencio Velasquez
 - That all our programs and activities shall be coordinated to the alumni association
 - That the alumni association will have active participation in all programs and activities
 - During the last meeting the date of the global reunion that prevailed was December 26 and 27, 2010 because of the following reasons:
 - 1. Longest vacation period
 - 2. Time for family and friends get together
 - 3. Happier moments
 - 4. Time of sharing
 - 5. The last but not the least, this date was the date approved during the last general assembly held in Pagsanaan last January 2007
 - For the 27 that came for the meeting, majority voted for December 26 and 27, 2010
 - But it has been very clear that reports and feedbacks shall be reported during the next meeting for us to discern whether we will consider the other suggested date which is April, 2011
 - Sister Loyola raised her hand for recognition for her to consider April 2011 for the following reasons
 - Since our affair is Global we should consider alumni who works in other countries to be really "GLOBAL" can come home and grace the occasion, otherwise it will only be "LOCAL REUNION"
 - On 2011, SWI will celebrate its 65th founding anniversary, so April is a good idea
 - It will be shooting 3 birds in one stone
 - 1. Fiesta
 - 2. Holy Week
 - 3. Global reunion

- Fare is cheaper when it's not Christmas
- So we put again into note the date and unanimously agreed on our Global reunion to be
- April 17 & 18,2009
- Since we need funds for operations, Fund raising activity is to be one of the Committee's concern, the chairman suggested the Souvenir book/program as the best fund raising activity for this affair
- It has been suggested that the following should be included in the ads for the souvenir program
 - 1. Picture during high school days
 - 2. Present picture/family picture
 - 3. Telephone/cp number/email ad
- It was suggested by Mr. Arthur Soller that souvenir program this time should be ready during the program
- Since Mr. Soller made that suggestion, the group challenged him to chair the souvenir program and he accepted on condition that 70% of all coordinators should be present during the next meeting
- The chairman committed said number of participation or attendance for the next meeting , so challenged was accepted
- Chairman : Arthur Soller
- CoChairman: Mrs. Librada Garcia
- Mr. Soller requested all pictures of 2007 Global reunion shall be included in the souvenir program for his base for the souvenir book
- Noted and approved
- The proceeds of the fund raising will go to the following
 - - school improvement, painting of the school – inside and outside and reconstruction
 - - only more or less 50,000 shall be used for the operation of the steering committee of this global reunion
- Stipend 5,000 - 10,000
- Motorcade/streamer 5,000 - 10,000

- Stage decoration 5,000 - 10,000
- Sound system, etc 5,000 – 10,000
- 20,000 – 40,000
- It was round off to 50,000.00
- Estimated collection with a minimum Targeted of ads solicited

➤	#of ads solicited	Cost	Amount
➤ 1 whole page	50	2,000.00	100,000.00
➤ ½ page	100	1,500.00	150,000.00
➤ ¼ page	100	1,000.00	100,000.00
➤ Inside back cover			?
➤ Outside back cover			?
➤ Ads solicited abroad			?
➤ Donor Line ads			?
			350,000.00
Less :			50,000.00
			300,000.00
Balance			300,000.00
less: Printing			?

At least 200,000.00 should go to SWI for whatever improvements as per discussed

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- Next meeting , the chairman requested all chair coordinators to report on the developmen
In their committees
 - Letter of solicitation for the souvenir program is assigned to the chairman
 - The letter shall be ready for approval next meeting and to be noted by Sister Loyola and Souvenir Program Chairman, Arthur Soller next meeting, June 7, 2009
 - For distribution - July 19,2009

- The Chairman suggested to have a barangay chairman coordinator for all meetings for easier dissemination and faster distribution
- Noted and carried
- Mr. Soller is assigned to get quotation for printing of the souvenir program
- The following printing press :
 - 1. Vigan Printing Press
 - 2. McBloyds
 - 3. Nueva Segovia
 - 4. Printing press known by Nimfa as suggested by Mrs. Garcia
 - 5. Printing Press in Manila
- The following are suggested price of Ads

	Local	Abroad
➤ 1 whole page	2,000.00	\$100
➤ ½ page	1,500.00	75
➤ ¼ page	1,000.00	50
➤ Outside back cover		OPEN
➤ Inside back cover		OPEN
➤ Front Cover	For SWI/Logo	
➤ Inside Cover	Committee/alumni association	
- Batch 2000 – 2009 are assigned to accompany the chairman to distribute letters to barangay coordinators , on May 24, 2009 after the second mass,
- Deadline of submission of all ads - January 2011
- The next meetings for 3 months have already been scheduled
 - June 7
 - July 19
 - August 16

➤ The meeting was adjourned at exactly 11:45 AM

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